

## Travel and Hospitality expenses

April 1, 2018 to March 31, 2019

Name Jennifer Sutherland  
Position Vice-President, Communications and Partnerships

### Travel

Departure date	Return date	Destination	Purpose	Airfare	Other transportation	Accommodation	Meals and incidentals	Other expenses	Total (excluding taxes)
May 30, 2018	June 3, 2018	Victoria	Travel Media Association of Canada Conference	811.25	239.87	1,296.00	253.91	-	2,601.03
September 4, 2018	September 7, 2018	Cleveland, Ohio	Professional Development	759.12	210.75	817.64	423.04	2,262.12	4,472.67
September 26, 2018	September 28, 2018	Regina	Board of Trustees meetings	462.24	-	347.20	184.75	-	994.19
September 28, 2018	October 4, 2018	Calgary	Destination Canada GoMedia 2018 Event	55.00	89.08	1,065.85	482.96	-	1,692.89
May 8, 2018	November 15, 2018	Halifax	Local travel expenses - outreach activities	-	27.72	-	-	-	27.72
February 1, 2019	February 1, 2019	Halifax	Local travel expenses - outreach activities	-	13.91	-	-	-	13.91
March 6, 2019	March 6, 2019	Halifax	Local travel expenses - outreach activities	-	9.78	-	-	-	9.78
March 25, 2019	March 27, 2019	Toronto	Attend <i>Lunch with a Fascinating Canadian</i> - fundraiser for the Canadian Museum of Immigration at Pier 21	505.24	153.36	544.96	190.71	-	1,394.27
<b>Total</b>				<b>\$ 2,592.85</b>	<b>\$ 744.47</b>	<b>\$ 4,071.65</b>	<b>\$ 1,535.37</b>	<b>\$ 2,262.12</b>	<b>\$ 11,206.46</b>

### Hospitality

Date	Location	Description	Number of attendees	Total (excluding taxes)
May 14, 2018	RCR Hospitality Group, Halifax	Catering during Board of Trustees orientation meetings, included in the Hospitality expenses of the Chair, Board of Trustees		
September 26-27, 2018	The Hotel Saskatchewan, Regina	Catering during Board of Trustees meetings (two days), included in the Hospitality expenses of the Chair, Board of Trustees		
November 30, 2018	Halifax	Refreshments during promotional video shoot	12	24.50
March 28, 2019	Halifax	Refreshments during promotional video shoot	12	63.18
<b>Total</b>				<b>\$ 87.68</b>