

Travel and Hospitality expenses

April 1, 2018 to March 31, 2019

Name Fiona Valverde
Position Vice-President, Revenue Generation

Travel

Departure date	Return date	Destination	Purpose	Airfare	Other transportation	Accommodation	Meals and incidentals	Other expenses	Total (excluding taxes)
April 13, 2018	April 18, 2018	New Orleans	Professional Development	705.30	227.01	1,451.17	528.75	1,026.65	3,938.88
June 27, 2018	June 27, 2018	Halifax	Local travel expenses - outreach activities	-	2.61	-	-	-	2.61
September 26, 2018	September 28, 2018	Regina	Board of Trustees meetings	813.24	133.46	520.80	322.00	0.95	1,790.45
October 3, 2018	October 4, 2018	Toronto	Donor relations	560.24	73.43	206.96	117.53	-	958.16
November 18, 2018	November 21, 2018	Toronto	Professional Development	545.25	92.65	714.48	225.30	-	1,577.68
January 15, 2019	January 15, 2019	Halifax	Local travel expenses - donor relations	-	5.22	-	-	-	5.22
February 12, 2019	February 14, 2019	Montreal	Donor relations	637.24	121.55	295.94	275.38	-	1,330.11
March 25, 2019	March 27, 2019	Toronto	Donor relations and attend <i>Lunch with a Fascinating Canadian</i> - fundraiser for the Canadian Museum of Immigration at Pier 21	910.25	26.70	544.96	152.53	-	1,634.44
Total				\$ 4,171.52	\$ 682.63	\$ 3,734.31	\$ 1,621.49	\$ 1,027.60	\$ 11,237.55

Hospitality

Date	Location	Description	Number of attendees	Total (excluding taxes)
May 14, 2018	RCR Hospitality Group, Halifax	Catering during Board of Trustees orientation meetings, included in the Hospitality expenses of the Chair, Board of Trustees		
September 20, 2018	Ashburn Golf Club, Halifax	Luncheon - Canadian Association of Gift Planners, Nova Scotia chapter	1	40.00
September 26-27, 2018	The Hotel Saskatchewan, Regina	Catering during Board of Trustees meetings (two days), included in the Hospitality expenses of the Chair, Board of Trustees		
January 15, 2019	Delta Barrington, Halifax	Lunch - Donor relations	2	42.42
March 26, 2019	Catrin, Toronto	Dinner - Donor relations	1	35.76
March 27, 2019	Omni King Edward Hotel, Toronto	Breakfast - Donor relations	2	44.40
Total				\$ 162.58