

## Travel and Hospitality expenses

April 1, 2018 to March 31, 2019

Name Carrie-Ann Smith  
Position Vice-President, Audience Engagement

### Travel

Departure date	Return date	Destination	Purpose	Airfare	Other transportation	Accommodation	Meals and incidentals	Other expenses	Total (excluding taxes)
April 23, 2018	April 23, 2018	Halifax	Local travel expenses - outreach activities	-	6.00	-	42.95	-	48.95
May 13, 2018	May 18, 2018	Ottawa	Professional Development	357.25	168.28	1,034.80	506.86	1,622.00	3,689.19
May 25, 2018	May 28, 2018	Halifax	Outreach activities	-	114.65	-	90.02	-	204.67
June 2, 2018	June 2, 2018	Halifax	Local travel expenses - outreach activities	-	41.20	-	-	-	41.20
June 15, 2018	June 15, 2018	Halifax	Local travel expenses - outreach activities	-	5.00	-	-	-	5.00
August 18, 2018	August 18, 2018	Halifax	Local travel expenses - outreach activities	-	10.43	-	-	-	10.43
September 24, 2018	September 24, 2018	Millbrook, NS	Outreach activities	-	-	-	17.95	5.22	23.17
September 26, 2018	September 28, 2018	Regina	Board of Trustees meetings	750.25	85.10	347.20	220.38	-	1,402.93
October 27, 2018	October 28, 2018	Great Village, NS and Halifax	Local travel expenses - outreach activities	-	130.10	-	-	-	130.10
November 15, 2018	November 15, 2018	Halifax	Local travel expenses - outreach activities	-	12.17	-	-	-	12.17
November 20, 2018	November 20, 2018	Toronto	Local travel expenses - outreach activities	-	101.77	-	54.10	-	155.87
<b>Total</b>				<b>\$ 1,107.50</b>	<b>\$ 674.70</b>	<b>\$ 1,382.00</b>	<b>\$ 932.26</b>	<b>\$ 1,627.22</b>	<b>\$ 5,723.68</b>

### Hospitality

Date	Location	Description	Number of attendees	Total (excluding taxes)
May 17, 2018	Heart & Crown, Ottawa	Dinner - Outreach activities	3	76.54
August 29, 2018	Cunard Centre & Gateway, Halifax	Refreshments - outreach activities	3	9.91
September 4, 2018	Cunard Centre & Gateway, Halifax	Refreshments - outreach activities	2	5.22
September 26-27, 2018	The Hotel Saskatchewan, Regina	Catering during Board of Trustees meetings (two days), included in the Hospitality expenses of the Chair, Board of Trustees		
December 6, 2018	Halifax	Refreshments - outreach activities	12	33.29
February 6, 2019	Halifax	Refreshments - outreach activities	30	92.21
<b>Total</b>				<b>\$ 217.17</b>