

Canadian Museum of Immigration at Pier 21

Travel and Hospitality expenses report

since April 1, 2023

Name Emma Roach
Title Corporate Secretary and Chief of Staff
Group Senior officer

Travel

Reference number	Departure date (YYYY-MM-DD)	Return date (YYYY-MM-DD)	Destination	Purpose	Airfare	Other transportation	Lodging	Meals and incidentals	Other expenses	Total (including taxes)	Additional Comments
ETH0650	2023-06-07	2023-06-10	Ottawa	Meetings Government affairs	552.73	218.79	233.86	246.80	0.00	1,252.18	
ETH0649	2023-06-14	2023-06-14	Halifax	Board of Trustees meeting	0.00	8.00	0.00	0.00	0.00	8.00	
N/A	2024-02-16	2024-02-16	Halifax	Local travel expenses	0.00	0.00	0.00	60.45	0.00	60.45	
Total					\$ 552.73	\$ 226.79	\$ 233.86	\$ 307.25	\$ 0.00	\$ 1,320.63	

Hospitality

Reference number	Date (YYYY-MM-DD)	Vendor	Location	Description	Number of employees	Number of guests	Total (including taxes)	Additional Comments
ETH0649	2023-06-13	Superstore	Halifax	Board of Trustees meeting	0	4	23.00	
ETH0649	2023-06-14 & 2023-06-15	RCR Hospitality Group	Halifax	Catering during Board of Trustees meetings (included in the Chair, Board of Trustees' Hospitality expenses)	N/A	N/A	N/A	
ETH0649	2023-06-14 & 2023-06-15	Per Diem	Halifax	Board of Trustees meeting	1	0	82.50	
ETH0667	2023-07-31	Per Diem	Halifax	Board of Trustees meeting	1	0	58.60	
ETH0667	2023-07-31 & 2023-08-01	RCR Hospitality Group	Halifax	Catering during new Trustees orientation meetings (included in the CEO's Hospitality expenses)	N/A	N/A	N/A	
ETH0669	2023-08-02	Tomavinos / Sobey	Halifax	Outreach Activities	6	3	230.08	
ETH0677	2023-10-04	Sobeys	Halifax	Board of Trustees meetings	12	0	29.87	
ETH0677	2023-10-04	Per Diem	Halifax	Board of Trustees meetings	1	0	60.45	
ETH0677	2023-10-04 & 2023-10-05	RCR Hospitality Group	Halifax	Catering during Board of Trustees meetings (included in the Hospitality expenses of the Chair, Board of Trustees)	N/A	N/A	N/A	
ETH0718	2024-03-08	Halifax Convention Centre	Halifax	Breakfast - Outreach activities (included in the CEO's Hospitality expenses)	N/A	N/A	N/A	
Total							\$ 484.50	