

Travel and Hospitality expenses report April 1, 2022 to March 31, 2023

Name Carrie-Ann Smith

Title Vice-President, Audience Engagement

Group Senior Officer

Travel

Reference number	Departure date (YYYY-MM-DD)	Return date (YYYY-MM-DD)	Destination	Purpose	Airfare	Other transportation	Lodging	Meals and incidentals	Other expenses	Total (including taxes)	Additional Comment
ETH0570	2022-10-04	2022-10-06	Winnipeg	Board of Trustees meetings	818.85	164.30	419.76	313.40	-	1,716.31	
I/A	2022-09-28	2022-09-28	Halifax	Local travel expenses	-	65.52	-	-	-	65.52	
N/A	2022-10-14	2022-10-14	Halifax	Italian-Canadian Archives Project 2022 Conference	-	-	-	55.00	-	55.00	
I/A	2022-11-09	2022-11-09	Halifax	Local travel expenses	-	14.50	-	-	-	14.50	
/A	2023-03-11	2023-03-11	Halifax	Local travel expenses	-	29.39	-	-	-	29.39	
otal					\$ 818.85	\$ 273.71	\$ 419.76	\$ 368.40	\$ -	\$ 1,880.72	

Hospitality

Reference	Date				Number of attendees			Total	
number	(YYYY-MM-DD)	Vendor	Location	Description	Employees	Guests		(including taxes)	Additional Comments
ETH0564	2022-06-21	RCR Hospitality Group	Halifax	Catering during Board of Trustees meetings, included in the Hospitality expenses of the Chair, Board of Trustees					
ETH0570	2022-10-04	Wow Catering	Winnipeg	Catering during Board of Trustees meetings, included in the Hospitality expenses of the Chair, Board of Trustees					
N/A	2022-11-02	Verano Food Purveyors	Halifax	Lunch - Outreach activities	2		2	101.18	
Total								\$ 101.18	